



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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PUBLIC INSTRUCTION

June 14, 2006

TO: Local and Intermediate School Superintendents and Public
School Academy Directors

FROM: Carol Wolenberg, Deputy Superintendent *CW*

SUBJECT: School Meals Program Year End Report (SM-4012-A)

The School Meals Program Year End Report (SM-4012-A) for School Year 2005-06 is due July 31, 2006. This report is submitted electronically via the Michigan Education Information System (MEIS) website. The website will be available after June 19, 2006.

Instructions for completing and submitting this report can be found at the Grants Coordination and School Support website under "What's New." The instructions are entitled "2005-06 School Meals Program Year End Report (SM-4012-A)."

The Grants Coordination and School Support website can be accessed as follows:

Go to www.michigan.gov/mde

Click "Programs and Offices"

Click "Grants Coordination and School Support"

Go to "What's New"

Click "2005-06 School Meals Program Year End Report (SM-4012-A)"

The MEIS website used to submit the School Meals Program Year End Report (SM-4012-A) electronically can be accessed as follows:

Go to <http://michigan.gov/meis>

Scroll to "Child Nutrition Program (CNP)"

Click "Year End Report School Meals Program SM-4012-A/R"

If you have any questions regarding this report, please contact Renee Cratty at 517-373-8642.

cc: School Food Service Directors

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